Gloucester City Cycling Club Annual General Meeting Minutes 2nd October 2018

Present: Mark Beddall, Steve Butler, Tim Butler, Mark Chick, Marie Cook, Bruce Diesel, Josh Diesel, Rob Doman, Derek Dowdeswell, Colin Edmonds, Pete Errington, Alastair Goldie, Malcolm Grainger, Iain Holmes, Roy Hook, Nigel Jones, Anthony Lake, Daryl McDowell, Gerry McGarr, Andy Metcalf, Adrian Pearce, Carl Puckett, Gary Ridgway, Ken Sheldon, Ed Spurway, Malcolm Taylor, Ted Tedaldi, Dave Waddington, Ian Wareing, Matt Wellings, Simon Witts and Toby Wooldridge.

lain Holmes assumed the Chair and was accepted as such by popular acclaim.

Ken Sheldon volunteered to act as Secretary for the Meeting vice Jon David (last minute work commitments).

- 1. <u>Apologies</u> Apologies were received from Oli Dammone, Jon David, Jane Kavanagh, John Murphy, Megan Rabbetts, Keith Trinder and Ann Wooldridge<u>.</u>
- 2. <u>Minutes of Annual General Meeting 3rd October 2017</u> No corrections had been notified.
- 3. <u>Matters Arising</u> Dealt with under appropriate headings.
- 4. <u>Reports of Retiring Officers</u> Most reports had been attached to the Agenda which had been circulated to all members a week before the Meeting. The remainder were submitted to the Meeting. Each Officer, or the Acting Sec if necessary, summarised his/her Report.
- 5. <u>Constitution Change Proposals</u> Changes had been proposed relating to:
 - Emergency Committee when called, by whom, membership and conduct.
 - Use of personal data under GDPR (General Data Protection Regulations). Mark Chick is professionally engaged in this subject. He agreed to work with Malcolm Taylor and Malcolm Grainger towards an expected outcome of a Privacy Notice rather than a change to the Constitution. No change to the Constitution.
 - Conduct of Club Rides clarification to specifically include all Club-organised events such as the Chain Gang rides.

Various amendments were proposed and accepted. See Attachment A for revised text.

- 6. <u>Election of Officers</u> The following were re-elected, en bloc:
 - President Malcolm Taylor
 - General Secretary Jon David
 - Membership Secretary
 Malcolm Grainger
 - Treasurer Alastair Goldie
 - Captain Toby Wooldridge
 - Vice-Captain Ian Wareing
 - Social Secretary
 Colin Edmonds
 - Web Secretary Malcolm Taylor
 - Archivist Roy Hook

- Newsletter Editor Malcolm Taylor
- Dinner Secretary Marie Cook

Changes were made in the following posts:

- Press Secretary Josh Diesel volunteered and was accepted nem con. It was agreed that the role had changed with the move from printed press to social media, and the first task was to redefine the role. As ever, there was a dependence on riders submitting content.
 Racing Secretary Tony Lake volunteered and was accepted nem con. It was confirmed that Derek Dowdeswell would publish results, and previous holders would be prepared to advise and help as necessary.
 Club Coach Bruce Diesel reluctantly resigned given heavy work commitments. The post was left vacant. It was pointed out that the Committee has the power to co-opt during the year as deemed appropriate. Consideration would be given in Committee to employing a professional coach on a part-time basis.
- 7. <u>Election/Confirmation of Organisers for Open Events</u> The following were elected:
 - T G Hall 25 TT Nigel Jones volunteered and was accepted. . GCCC Summer Road Race Only one member was prepared to organise a Race and it was pointed out that the Steve Taylor must have priority as it is a prerequisite for membership of the CCRL. The Cat 3 & 4 race will not be held during 2019, a great shame given that it is so popular with the wider cycling community. Open 10 TT Simon Witts volunteered and was accepted. The event will be at 09:00 on 9 June 2018 on the U7b. Steve Taylor Road Race Danny Morgan had advised that he was willing to organise a race and was accepted nem con. Ian Wareing and Ken Sheldon would help him as required. Autumn 25 TT Adrian Pearce agreed to retain the role, subject to better support from Club members. It was pointed out that organising Club and Sports Rides to take place at the same time as the TT would necessarily affect this issue. It was agreed that the organiser should not have to rely upon family and friends. The keys to getting support were to ask early, in person.

8. <u>Election of Vice-Presidents</u>

This item was omitted from the Agenda. Therefore the existing Vice-Presidents John Godley, Graham Cole, Pete Lloyd, Alastair Goldie, Ted Tedaldi, Roy Hook, Toby Wooldridge and John Barnes remain in place.

- 9. <u>Election of Other Positions</u> The following were elected en bloc:
 - Timekeeper Malcolm Grainger
 - Assistant Timekeeper No nominations. Position vacant.
 - Handicapper Neville Lockwood

Auditor Ed Spurway

Ex-officio Committee Members were elected en bloc as follows:

Ted Tedaldi, Iain Holmes (BC Rep), Ken Sheldon (Web and Clothing) and Derek Dowdeswell (Web and TT Results). Gary Ridgway did not stand, which means that the Club will have to appoint another person as Safeguarding Officer as required by BC regulations. Gary would advise on whether security clearance and formal training were necessary.

10. <u>Confirmation of Affiliations</u> Affiliations were confirmed to the following associations:

British Cycling (BC), Cycling Time Trials (CTT), Cycling UK (CUK) (was CTC), Western Counties Road Records Association (WCRRA), Road Records Association (RRA), Western Time Trials Association (WTTA), Cotswold Cycling Race League (CCRL), National Cycle Museum.

- 11. <u>Appointment of Delegates to Affiliated Bodies</u> The following were appointed:
 - CTT/WTTA Gerry McGarr
 - BC Iain Holmes
 - WCRRA/RRA Ann Wooldridge
 - CUK/National Cycle Museum Alastair Goldie
 - CCRL Danny Morgan
- 12. <u>Election of Various Trophy Winners</u> The following were nominated/elected:
 - T G Hall Clubman Trophy Nominated: Marie Cook and Ian Wareing. Two outstanding candidates this year!Elected after a close vote: Marie.
 - McCleod Trophy (Best UK Tour) Nominated Jon David (Lon Las Cymru), Ian Wareing (Trans Cambria). Close call again, Ian Wareing was elected.
 - Gouda Trophy (Best Overseas Tour) Nominated/elected Pete Lloyd (Dutch Adventure).
 - The Boakes and Lew Morris Trophy (Best TT Achievement) Nominated Louise Smith, Matt Stephens, John Murphy. Elected John Murphy for his incredible achievements on his return from serious injuries.

Congratulations were offered to all concerned.

- 13. <u>Any Other Business</u>
 - Kit The list of Key Items, namely those which the Club would try to have in stock in most sizes, was agreed to be:

FRC White – Jersey Short Sleeve, Bib Shorts, Skin Suit

Tenax White – Jersey Short Sleeve, Jersey Long Sleeve, Bib Shorts, Thermal Bib Tights.

No amendments were suggested to this list. It was confirmed that Gold and Black patterns were available as items via the Wish List.

As at the day of the AGM, the nominal value of stock was just over £6000. This however included Key Item stock to a value of £3000 which had arrived after the Balance Sheet at Attachment B and had subsequently been paid for. Ken suggested that we should not seek to convert any more of the Balance into stock until we had sold

more of what we had already, which argument was supported by the Treasurer. Efforts now would be made to encourage members to order non-Key items, which would not present too much of a financial risk as they will only be bought against members' express wishes. All agreed.

It was reiterated that the 20% margin on Kit was intended to raise sufficient funds to support the Club's ambitions and activities – in particular, subsidise our low levels of membership of women and children and subsidise racers. This argument was not accepted by some members present. A vote was forced and it was decided that the margin should be dropped to 10% for subsequent orders.

- Emergency ID Tag The President announced that the Club had decided to take up an offer from a company called OneLife to supply such items to Club members from Club funds. The tag would consist of a credit card sized item and a key tag -sized item, to be carried either on the bike or on the rider's person. On payment of the annual subscription, the member would be given an individual code which can then be used to generate the tag. The data on the tag would be as the member requires, but should typically consist of ICE contacts and relevant medical data.
- **14.** The Meeting closed at 21:55

Ken Sheldon Acting Secretary

Attachment A – Proposed Changes to the Constitution Attachment B – Annual Accounts

Reports of Retiring Officers

President – Malcolm Taylor

The position of President is not defined and is in part down to the person with the honour of holding this post. One ever-present task is to assist in the smooth running of the Club and stepping in where necessary. I have greatly appreciated the honour of representing the club at this position, but do feel that most of the duties of the President seem to relate to the racing side of the Club which whom I have little engagement.

I would be willing to let someone else stand who feels they may be more appropriate to the nature of the role.

Secretary's Note - none volunteered so Malcolm Taylor remains in post

General Secretary - Jon David

Thank you to the Committee for welcoming me on board over the last 12 months, it has very much been a steep learning curve, especially getting to grips with the gmail account which has its moments. However, I feel honoured to have followed my Grandfather, Idris David, in to this role.

The role requires quite a bit of admin monitoring the inbox and producing the Committee Meeting Agendas and Minutes whilst juggling work commitments. Thank you to everyone who helped me out taking the minutes whilst I was on Holiday and unable to attend Committee meetings. I am more than happy to stand for re-election.

Membership Secretary – Malcolm Grainger

The 2017 members were made up from:

FAMILY 65 SENIOR 160 (65 not renewed) HONS/LIFE 39

At the end of August 2018 the comparable figures were:

FAMILY 69 SENIOR 118 *JUNIOR 1 HONS/LIFE 39

*Most JUNIOR members are to be found within FAMILY memberships.

Racing Secretary – Oliver Dammone

I have had a fantastic year on the committee. The club TT series went well with some strong individual performances and good participation throughout the season. Particular thanks to Malcolm Grainger (timekeeping), Derek Dowdeswell (results), everyone who marshalled and of course everyone who rode. I am not going to stand for reelection. This isn't anything to do with not enjoying the role, I'm not standing because for work I need more flexibility on Wednesday evenings. I will definitely help out next year as needed.

Archivist – Roy Hook

As the Club Archivist I collect hard copies of Committee Meeting minutes, Spokespiece and any material to do with the involvement of the clubs activities, and also any historical items that turn up from time to time with a view to deposit these items with Gloucester Archives for safekeeping. I am more than happy to stand for re-election

Treasurer – Alastair Goldie

As can be seen from the Accounts (Attachment B) the club started the financial year (31/8/17) with an opening balance of £8,998.59. Income over the year has amounted to £19,101.28 with Subscriptions slightly down on 2016/17 but clothing income significantly increased over the same period. However, the club has had to meet a number of obligations during the year which has resulted in an expenditure of £18,477.11. This has left a closing balance of £9,622.76, slightly up on last year. I am more than happy to stand for re-election.

Captain – Toby Wooldridge

Some of you will recall the rather harsh winter which resulted in some white rides but this was soon followed by an exciting summer schedule with long rides once per month and a good selection of established and new destinations. A motor assisted ride was included on the Summer calendar and 5 members took advantage of travelling down to Cheddar and one brave soul spurned the car and cycled there & back.

The 2 traditional tours were well attended: the Autumn tour being Stratford on Avon and the Spring tour to Rhayader, although this one included a shortened Saturday ride due to the poor weather. A mountain bike expedition was also enjoyed by some.

Dancey Trophy – a very close battle saw Neville Lockwood coming out on top with 74 points, followed closely by the Captain on 73 and the Social Secretary, Colin Edmonds, only 1 point further behind on 72. Bruce's Bonus – this was pretty much won before it started with the Captain securing an early lead on the Autumn tour that was never challenged.

A general plea goes out for more volunteers to lead rides, particularly AA and A rides - your chance to put something back in to the Club by leading a ride for those getting into this great sport. It's a relatively easy job and help is available for route plotting etc. Both the Captain & Vice Captain are willing to stand for re-election

Social Secretary – Colin Edmonds

Fifteen of us enjoyed the Christmas Meal at the Clubhouse following the Sunday Holly Run last December. Some excellent ride outs this year on Tuesday evenings, ridden by the few, missed by many! Cracking sunsets and herds of deer in the hills were highlights on some rides this summer. There is a lot less traffic than on Sunday Mornings, in the lanes, with several rides on what appeared to be closed roads.

The Speed Judging Competition was won by Roy Hook, with the Freewheeling Competition by Francois Greyling.

This Winter, the social ride out normally on the 1st Tuesday of each month, will be on the Monday evening, so as not to clash with Committee meetings. The Winter Social Run List can be downloaded from the GCCC web site.

Newsletter Editor – Malcolm Taylor

Three editions of Spokespiece were produced, each of sixteen pages, featuring articles from Paul Bridges, Mark Chick, Oli Dammone, Jon David, Pete Errington, Francois Greyling, Roy Hook, Adrian Pearce, Ken Sheldon, Justin Di Tommaso, and Toby Wooldridge. Thank you to all contributors and why not give it go yourself. Thank you also goes to Alastair Goldie for printing and distributing the few hard copies that are now sent. I am willing to stand for re-election.

Web Site - Malcolm Taylor

Apart from routine maintenance of the Calendar and supporting the publication of race results I have been 'backfilling' the history of trophy winners, a project which still needs work, and have revised the 125 page to reflect the formation of the Tyndale Section. I am willing to stand for re-election

Dinner Secretary 2017 – Marie Cook

Last year's dinner went very well, and this year we are going back to the same place. Dinner booked for the 24th November at Brickhampton Golf Course, Guest speaker all sorted, Menu sorted, cost for the dinner is adults £20.00 and children £10.00.

T G Hall – Nigel Jones

58 Riders entered, 49 Started, it all went off very well in good conditions and the **Course record** was broken by **David Janes** in a cracking time of **52:40**.

There was a good atmosphere in the Hall afterwards which was nice, and the presentation went well & trophies presented to our President Mr Malcolm Taylor. Again I would like to thank all the volunteers on the day who helped make this a successful event, & to Marie for the help with the poorly rider.

1st TG Hall Cup Winner:David Janes - Wheels of Dorset52:40- Course Record2nd PlacePaul Atkins- Kenilworth Whs55:213rd PlaceJosh Griffiths - Bristol South CC56:09

The TG Hall Handicap cup was won by Simon Witts in a time of 1:05:22 Team Event - Bristol South in a time of 3hrs: 26 secs, Josh Griffiths, Luke Smith & Daniel Kemp Fastest Lady: Joanne Jago - Performance cycles 1:06:43 1st V60 Pete Errington - Gloucester City CC 1:00:59 2nd V60 Les Liddiard -Team Jewson 1:02:30 1st V50 Carlo Toledo - Gloucester City CC 59:49 2nd V50 Steve Cottington - Bath CC 1:00:01 1st V40 Tony Chapman - Frome & District 58.52 2nd V40 Simon Coles 59:12

Summer Road Race – Ken Sheldon

As with 2017, the stand-alone Cat 3 & 4 only race was a very popular event with 130 people applying for 60 starts. The Risk Assessment allows for 80 riders on this course, so it is regrettable that so many had to be disappointed.

Allowing an extra 20 riders would not just satisfy a need, it would also allow a rather less tight budget and/or a more generous prize list. Should we mount this race again, it is recommended that BC be asked to sanction 80 starters.

The parcours was laps of the A417/Staunton/Camers Green circuit followed by a finish at All Saints church on the A438 towards Hollybush, where there is space for a good crowd. The Finish area, and several other places en route, were well attended by friends and family, Glos City riders, and random members of the public; an invigorating ambiance for all concerned. It is recommended that this version of the Castlemorton course should be used for future races.

On the day the race went without a hitch. Good weather, no crashes, very few mechanicals and no incidents. Everything going so seemingly effortlessly was of course achieved by many people putting in time and effort. My thanks in particular to Ian Wareing for helping me to be in at least two places at once, to Alastair Goldie for managing the HQ and Toby Wooldridge for providing the catering. Many Club members had official positions within the BC system as AMs, Red Flag Marshals and Finish Judges; and other members picked up loose ends as required. It was a really good team effort that enhances our Club's reputation. Thank you all.

There is considerable personal satisfaction to be gained in fronting up as Race Organiser. The workload however is significant, especially in the fortnight preceding the event. Reluctantly I have to report that I am no longer able to guarantee the necessary stamina and resilience. Therefore I will not be standing as Race Organiser next year, though I

am of course willing to assist in whatever way my successor, should there be one, requests.

A name is needed at the AGM, as planning for next year will start imminently – not least whether we should continue to organise two races and if not, which we should drop. The Club is obliged to hold a CCRL race to remain in that competition, but the Cat 3 & 4 race is very popular. This dilemma needs a quick resolution – ideally, younger (racing) members putting themselves forward.

Open 10 – Simon Witts

Disappointingly, there was a small field of 31 entries with 25 finishers. Sean Townsend won in a time of 20:17. Recommend that next year the event should be scheduled to avoid competition from other local events. My thanks to all the Club members who helped.

Steve Taylor Road Race - Ian Wareing

The race took place on a hot July day and saw a full field race on the Pendock Circuit. It was a hard race but eventually on the penultimate circuit a break got away and stayed away to the Finish. Huge thanks to all the volunteers who helped make the day a success.

I will not be standing for this post next year but (subject to holiday commitments) will be available to support the club's race programme

Autumn 25 – Adrian Pearce

The good news was that the event attracted a strong entry this year with 44 solo riders entered and 10 teams in the 3-up race. A mistake on the CTT website listed Gerry McGarr as organiser of the 3up and this caused confusion until sorted out on the week before. The bad news was that the weather forecast put a lot of riders off on the day, but happily the conditions didn't turn out to be so bad with just a cold rain and little wind.

In the solo event 17 solo riders raced (27 DNS) with the event won by Harry Walton (Cheltenham & County Cycling Club) in a time of 57:52. Second was Michael Davis (Bikestrong-KTM) in 58:14. Team prize went to Gloucester City in 3:21:51 consisting of Harry Edwards, Pete Errington and Steven Rowley.

In the team event only 4 teams raced. Velo Vitesse 57:37 first and Radeon 59:48 second. Other prize winners were:

V40: Simon Healey 59:40V50: Roy Carless 1:04:51V60: Pete Errington 1:03:15Lady: Clementine Davis 1:09:05

Most riders turned up afterwards suffering from the cold conditions, having raced in skin suits without arm warmers or gloves. Coffee and cakes were therefore very welcome. A big thank you to all the volunteers on the day, as we did struggle to man the event and had barely enough marshals. Thanks also to Malcolm Granger for the being an almost daily advice helpline especially in the last week.

Kit – Ken Sheldon

The aim during the year has been to build up a range of sizes in stocks of Key Items, exchanging some of the Club's bank balance into kit for immediate sale to meet members' demands. A large order is due to arrive by end Sep/early Oct, after which time we should be well set to meet (most) demand into next Summer. Key items are defined as those which will certainly sell eventually. All are in Men's fit in the White pattern, and they are:

- FRC Bib Shorts
- FRC Jersey Short Sleeve
- FRC Skin Suits Short Sleeve
- Tenax Bib Shorts

- Tenax Thermal Bib Tights
- Tenax Jersey Short Sleeve
- Tenax Jersey Long Sleeve

It is proposed to stay with the current list of Key items, not least because stock value will peak at £6.4k, representing a large proportion of the Club's reserves.

Further salient points - the Vero range has been superseded by Tenax. Other items are available (Black, Gold and various garments) at members' requests, provided at least 60% of any batch is against a firm order.

The Kit situation is I believe stable and healthy. A management system has been developed in which control is positive, and kit stocks are now part of the formal audit trail. Demand now is largely for wear and tear replacements and new members, and as such it is very manageable.

I am willing to retain responsibility for kit for another year. Given the financial implications, it seems obvious that the task must be performed by a Committee Member, and I am therefore willing to put myself forward for election. I would however be very happy to pass on the kit task and the Committee place, should someone else wish to take my place.

Attachment A – Changes to the Constitution

To clarify when an Emergency Committee Meeting is appropriate and to ensure that it includes appropriate representation, it was agreed that Section 3.5 be revised as follows:

3.5 Where an Officer of the Club cannot, in relation to a critical matter, decide alone and deems it too long to wait for the next General Committee Meeting, any three of the following Officers can act as an Emergency Committee: Captain; Chairman; President; General Secretary; Treasurer. The Emergency Committee may, as they deem appropriate, call any other Committee Member to participate in the Emergency Committee. A full report in writing will be circulated to the General Committee before the next General Committee Meeting.

Section 7 of the Constitution is currently limited in scope to those events organised by the Rides Committee. It was agreed that the scope should be extended to cover other activities and to clarify members' responsibilities, as follows:

Original

7.1 All the events organised by the Rides Committee shall be under the control of the Captain, or in the Captain's absence the Vice-Captain, or the Ride Leader.

7.3 All Club members attending the events organised by the Rides Committee must behave in all ways as instructed by the Captain, Vice-Captain or Ride Leader, and when on the road must conform to the advice given in the Highway Code. On rides each rider must keep a safe distance behind the rider in front. Bicycles must be roadworthy and fitted with full mudguards when the climatic and road conditions dictate.

Revised

7.1 All the events organised by the Rides Committee shall be under the control of the Captain, Vice-Captain, or the Ride Leader. Other activities shall be under the control of the Organiser or Ride Leader.

- 7.3 Members taking part in club activities assert that they are sufficiently fit and healthy. On rides each rider must keep a safe distance behind the rider in front. Bicycles must be in a roadworthy condition and fitted with full mudguards when the climatic and road conditions dictate.
- 7.4 Unchanged.
- 7.5 If, in the opinion of the Captain, Vice-Captain, Organiser, or Ride Leader a Club member misbehaves, they may report him to the General Secretary, who shall ask the Club member to attend the next Committee Meeting, at which the matter will be discussed.

New Sub-Paragraphs:

7.6 Whilst participating in Club activities members must act responsibly, following relevant regulations and the Highway and Countryside Codes. Marshals, where present, are solely to indicate the direction. It is the member's responsibility to ensure that any manoeuvre is carried out safely.

7.7 Gloucester City Cycling Club, its officials, and its members cannot be held responsible for any personal injury, accident, loss, damage or public liability during events organized on behalf of the Club.

7.8 Club activities are covered by the Club's Liability Insurance. Members are advised to obtain their own insurance. Members are further advised to carry details of their Emergency Contacts.

rrent a/c Bal	ance at 31 Aug 2017	8998.59			
posit Balanc	e at 31 Aug 2017	0.00			
	Total	8998.59			
	RECEIPTS			PAYMENTS	
16/17		2017/18	2016/17		2017/18
2646.00	Subscriptions	2287.50	138.00	BC affil	139.00
157.76	Donations	55.00	309.00	Donations	0.00
			75.00	CTC Affil/Ins	75.00
				Web site	414.00
			80.00	CTT affil	80.00
			15.00	WTTA	15.00
			20.00	Cycle Mus	20.00
			56.00	Affil WCRRA	0.00
1837.50	St Taylor	1830.00	1463.30	St Taylor	2008.00
2132.00	Summer RR	1960.50	2160.00	Summer RR	1813.20
	Open 10	279.00	250.00	Open 10	257.00
454.00	TG Hall 25	535.00	503.10	TG Hall 25	521.00
592.00	Oct 25	408.43	531.00	Autumn 25	414.00
776.00	Club TTs	909.85	470.00	Club TTs	578.00
				Riders Expenses	45.00
				Race Equipt	0.00
			220.00	Dan Knight	220.00
	Medals	6.00	606.05	Engraving	167.00
			24.55	N/L Post	26.61
	Stationery/Printing		88.61	Stationery/Printing	0.00
	,, 0		25.00	Delegate expenses	0.00
				Postage Secy	0.00
			55.55	Postage Treas	3.99
			100.00	Rent	200.00
6218.00	Clothing	9538.00	5794.30	Clothing	9223.40
	Race Clothing		704.39	Archivist Exp	63.47
	Coaching		239.48	Coaching/Courses	0.00
	Dinner 14		50.00	Dinner 18	470.00
3362.00	Dinner 17	1292.00	3875.00	Dinner 17	1723.44
631.60	Autumn w/e		170.00	Autumn w/e	
18806.86	Income	19101.28		Payments	18477.11
	D /F				
	B/F	8998.59			
	Income	19101.28		. .	
	Total Income	28099.87		Payments	18477.11
	Income	28099.87			
	Expenses	- 18477.11			
	c/f	9622.76			
	C/1	5022.70		Balances at 31 August 2018	
				Current	9617.80
				Cash	4.96
				Total	9622.76
Clothing stock held to value of £3370			Deposit	0.00	

I have examined this statement, books and vouchers submitted to me and in my opinion they are a true and correct record of the receipts and payments for the year ending 31 August 2018 E Spurway Examiner A Goldie Treasurer