



## GLOUCESTER CITY CYCLING CLUB

Sponsored by Rudy Project

### ANNUAL GENERAL MEETING 2018 – AGENDA

You are invited to attend the Annual General Meeting of the Gloucester City Cycling Club which will take place at the Gala Club, Fairmile Gardens, Gloucester GL2 9EB on **Tuesday 2nd October 2018 at 7.30pm**.

1. Apologies
2. Corrections to Minutes from AGM of 2017
3. Matters Arising – dealt with under appropriate headings.
4. Reports of Retiring Officers:

President; General Secretary; Membership Secretary; Racing Secretary; Archivist; Treasurer; Captain/Vice Captain; Social Secretary; Newsletter Editor; Web Member; Dinner Secretary; Press Secretary; TG Hall 25 TT; GCCC Summer Road Race; Open 10 TT; Steve Taylor Road Race; Autumn 25 TT.

5. Constitution Change Proposals: Please see Attachment B

6. Election of Officers:

General Secretary	<i>Jonathan David</i>	Standing
Membership Secretary	<i>Malcolm Grainger</i>	Standing
Treasurer	<i>Alastair Goldie</i>	Standing
Captain	<i>Toby Wooldridge</i>	Standing
Vice Captain	<i>Ian Wareing</i>	Standing
Social Secretary	<i>Colin Edmonds</i>	Standing
Web Secretary	<i>Malcolm Taylor</i>	Standing
Newsletter Editor	<i>Malcolm Taylor</i>	Standing
Archivist	<i>Roy Hook</i>	Standing
Dinner Secretary	<i>Marie Cook</i>	Standing
Press Secretary	<i>Anthony Lake</i>	
Racing Secretary	<i>Oli Dammone</i>	
Club Coach	<i>Bruce Diesel</i>	

7. Election/Confirmation of Organisers for Open Events:

TG Hall 25 TT  
Steve Taylor RR  
Open 10 TT  
GCCC Summer RR  
Autumn 25 TT

8. Election of Other Positions:

Time Keeper	<i>Malcolm Grainger</i>	Standing
Assistant Time Keeper		

Handicapper	<i>Neville Lockwood</i>	Standing
Auditor	<i>Ed Spurway</i>	Standing

Ex-officio Committee Members Standing:

*Ted Tedaldi, Neville Lockwood, Ken Sheldon (Web and Clothing), Iain Holmes (Chairman and BC Rep) Derek Dowdeswell (Web and TT results), Gary Ridgway (Safeguarding Officer)*

**9. Confirmation of Affiliations**

Cycling Time Trials (CTT), Cycling UK (ex CTC (CUK)); Western Counties Road Records Association (WCRRA); Road Records Association (RRA); Western Time Trials Association (WTTA); Cotswold Cycling Race League (CCRL), National Cycle Museum

**10. Appointment of Delegates to Affiliated Bodies**

CTT/WTTA	<i>Gerry McGarr</i>	Standing
BC	<i>Iain Holmes</i>	Standing
WCRRA/RRA	<i>Ann Wooldridge</i>	Standing
CUK/National Cycle Museum	<i>Alastair Goldie</i>	Standing
CCRL	<i>Gerry McGarr</i>	Standing

**11. Election of Various Trophy Winners**

TG Hall Clubman Trophy - *Marie Cook – Nominated by Alastair Goldie*

McCleod Trophy (Best UK Tour) – *Lon Las Cymru – Jonathan David – Nominated by Toby Wooldridge*  
*Trans Cambria – Ian Wareing – Nominated by Alastair Goldie*

Gouda Trophy (Best Overseas Tour) – *Pete Lloyds Dutch Adventure – Nominated by Derek Dowdeswell*

The Boakes and Lew Morris Trophy (Best Novice Racer) –  
*Louise Smith – Nominated by Gary Ridgeway*  
*Matt Stephens – Nominated by Derek Dowdeswell*  
*John Murphy – Nominated by Derek Dowdeswell*

**12. Any Other Business**

- Kit – Sales, Stock Policy (Key Items)
- As accepted by the Chairman on the night

**13. Close of Meeting**

**The venue and parking**

The Venue: The Gala Club is at the far end of Fairmile Gardens, which is off the A38 Tewkesbury Road almost opposite the Longford Inn (Beefeater). Go through the gates at the end of the Gardens and round to the right of the building to the car park at the main entrance to the Club. The Meeting will be held in the Function Room.

Coming by bike: Bring your bike and lock it to the railings.

Coming by car: The Gala Club has a large free car park.

Refreshments: The Gala Club has a great bar with a wide range of excellent beverages at moderate prices.

**Attachments:**

- A. Annual Account 2017/2018
- B. Constitutional Changes/Proposals to be put to the membership at the AGM

### **President – Malcolm Taylor**

The position of President is not defined and is in part down to the person with the honour of holding this post. One ever-present task is to assist in the smooth running of the Club and stepping in where necessary. I have greatly appreciated the honour of representing the club at this position, but do feel that most of the duties of the President seem to relate to the racing side of the Club which whom I have little engagement. I would be willing to let someone else stand who feels they may be more appropriate to the nature of the role

### **General Secretary – Jonathan David**

Thank you to the Committee for welcoming me on board over the last 12 months, it has very much been a steep learning curve, especially getting to grips with the gmail account which has its moments. However, I feel honoured to have followed by Grandfather, Idris David, in to this role. The role requires quite a bit of admin monitoring the inbox and producing the Committee Meeting Agenda's and Minutes whilst juggling work commitments. Thank you to everyone who helped me out taking the minutes whilst I was on Holiday and unable to attend Committee meetings. I am more than happy to stand for re-election.

### **Membership Secretary – Malcolm Grainger**

The 2017 members were made up from  
FAMILY 65 SENIOR 160 (65 not renewed) HONS/LIFE 39

At the end of August 2018 the comparable figures were  
FAMILY 69 SENIOR 118 \*JUNIOR 1 HONS/LIFE 39

\*Most JUNIOR members are to be found within FAMILY memberships.

### **Racing Secretary – Oliver Dammone**

To be provided on the Evening

### **Archivist – Roy Hook**

As the Club Archivist I collect hard copies of Committee Meeting minutes, Spokespiece and any material to do with the involvement of the clubs activities, and also any historical items that turn up from time to time with a view to deposit these items with Gloucester Archives for safekeeping  
I am more than happy to stand for re-election

### **Treasurer – Alastair Goldie**

As can be seen from the Accounts (Attachment A) the club started the financial year (31/8/17) with an opening balance of £8,998.59. Income over the year has amounted to £19,101.28 with Subscriptions slightly down on 2016/17 but clothing income significantly increased over the same period. However, the club has had to meet a number of obligations during the year which has resulted in an expenditure of £18,477.11. This has left a closing balance of £9,622.76, slightly up on last year.  
I am more than happy to stand for re-election

### **Captain – Toby Wooldridge**

Some of you will recall the rather Harsh Winter which resulted in some white rides but this was soon followed by an exciting summer schedule with long rides once per month and a good selection of established and new destinations. A motor assisted ride was included on the Summer calendar and 5 members took advantage of travelling down to Cheddar and one brave sole spurned the car and cycled there & back. The 2 traditional tours were well attended: the Autumn tour being Stratford on Avon and the Spring tour to Rhayader, although this one included a shortened Saturday ride due to the poor weather. A mountain bike expedition was also enjoyed by some.  
Dancy Trophy – a very close battle saw Neville Lockwood coming out on top with 74 points, followed closely by the Captain on 73 and the Social Secretary, Colin Edmonds, only 1 point further behind on 72  
Bruces Bonus – this was pretty much won before it started with the Captain securing an early lead on the Autumn tour that was never challenged.

A general plea goes out for more volunteers to lead rides, particularly AA and A rides -your chance to put something back in to the Club by leading a ride for those getting into this great Sport . It's a relatively easy job and help is available for route plotting etc  
Both the Captain & Vice Captain are willing to stand for re-election

### **Social Secretary – Colin Edmonds**

To be provided on the Evening

### **Newsletter Editor – Malcolm Taylor**

Three editions of Spokespiece were produced, each of sixteen pages, featuring articles from Paul Bridges, Mark Chick, Oli Dammone, Jon David, Pete Errington, Francois Grayling, Roy Hook, Adrian Pearce, Ken Sheldon, Justin Di Tommaso, and Toby Wooldridge. Thank you to all contributions and why not give it go yourself. Thank you also goes to Alastair Goldie for printing and distributing the few hard copies that are now sent  
I am willing to stand for re-election

### **Web Site – Malcolm Taylor**

Apart from routine maintenance of the Calendar and supporting the publication of race results I have been 'back-filling' the history of trophy winners, a project which still needs work, and have revised the 125 page to reflect the formation of the Tyndale Section  
I am willing to stand for re-election

### **Campaigning – Malcolm Taylor**

To be provided on the Evening

### **Dinner Secretary 2018 – Marie Cook**

To be provided on the Evening

### **T G Hall – Nigel Jones**

58 Riders entered, 49 Started, it all went off very well in good conditions and the **Course record** was broken by **David Janes** in a cracking time of **52:40**

There was a good atmosphere in the Hall afterwards which was nice, and the presentation went well & trophies presented to our President Mr Malcolm Taylor. Again I would like to thank all the volunteers on the day who helped make this a successful event, & to Marie for the help with the poorly rider.

**1<sup>st</sup> TG Hall Cup Winner: David Janes - Wheels of Dorset 52:40 - Course Record**

**2<sup>nd</sup> Place Paul Atkins - Kenilworth Whs 55:21**

**3<sup>rd</sup> Place Josh Griffiths - Bristol South CC 56:09**

The TG Hall Handicap cup was won by Simon Witts in a time of 1:05:22

Team Event - Bristol South in a time of 3hrs: 26 secs, Josh Griffiths, Luke Smith & Daniel Kemp

Fastest Lady: Joanne Jago - Performance cycles 1:06:43

1<sup>st</sup> V60 Pete Errington - Gloucester City CC 1:00:59

2<sup>nd</sup> V60 Les Liddiard - Team Jewson 1:02:30

1<sup>st</sup> V50 Carlo Toledo - Gloucester City CC 59:49

2<sup>nd</sup> V50 Steve Cottingham - Bath CC 1:00:01

1<sup>st</sup> V40 Tony Chapman - Frome & District 58:52

2<sup>nd</sup> V40 Simon Coles - Northover Vets 59:12

### **Summer Road Race – Ken Sheldon**

To be provided on the Evening

### **Open 10 – Simon Witts**

To be provided on the Evening

### **Steve Taylor Road Race – Ian Wareing**

The race took place on a hot July day and saw a full field race on the Pendock Circuit. It was a hard race but eventually on the penultimate circuit a break got away and stayed away to the Finish. Huge thanks to all the volunteers who helped make the day a success.

I will not be standing for this post next year but (subject to holiday commitments) will be available to support the club's race programme

### **Autumn 25 – Adrian Pearce**

To be provided on the Evening – event taking place on the 23<sup>rd</sup> September

## **Kit – Ken Sheldon**

The aim during the year has been to build up a range of sizes in stocks of Key Items, exchanging some of the Club's bank balance into kit for immediate sale to meet members' demands. A large order is due to arrive by end Sep/early Oct, after which time we should be well set to meet (most) demand into next Summer. Key items are defined as those which will certainly sell eventually. All are in Men's fit in the White pattern, and they are:

- FRC Bib Shorts
- FRC Jersey Short Sleeve
- FRC Skin Suits Short Sleeve
- Tenax Bib Shorts
- Tenax Thermal Bib Tights
- Tenax Jersey Short Sleeve
- Tenax Jersey Long Sleeve

It is proposed to stay with the current list of Key items, not least because stock value will peak at £6.4k, representing a large proportion of the Club's reserves.

Further salient points - the Vero range has been superseded by Tenax. Other items are available (Black, Gold and various garments) at members' requests, provided at least 60% of any batch is against a firm order.

The Kit situation is I believe stable and healthy. A management system has been developed in which control is positive, and kit stocks are now part of the formal audit trail. Demand now is largely for wear and tear replacements and new members, and as such it is very manageable.

I am willing to retain responsibility for kit for another year. Given the financial implications, it seems obvious that the task must be performed by a Committee Member, and I am therefore willing to put myself forward for election.

I would however be very happy to pass on the kit task, and the Committee place, should someone else wish to take the place.

**Attachment A –  
Gloucester City Cycling Club**

**Statement of Receipts and Payments  
for the year ending 31 August 2018**

Current a/c Balance at 31 Aug 2017 **8998.59**  
 Deposit Balance at 31 Aug 2017 **0.00**  
 Total **8998.59**

**RECEIPTS**

**PAYMENTS**

<i>2016/17</i>		<b>2017/18</b>	<i>2016/17</i>		<b>2017/18</b>
2646.00	Subscriptions	2287.50	138.00	BC affil	139.00
157.76	Donations	55.00	309.00	Donations	0.00
			75.00	CTC Affil/Ins	75.00
				Web site	414.00
			80.00	CTT affil	80.00
			15.00	WTTA	15.00
			20.00	Cycle Mus	20.00
			56.00	Affil WCRRA	0.00
1837.50	St Taylor	1830.00	1463.30	St Taylor	2008.00
2132.00	Summer RR	1960.50	2160.00	Summer RR	1813.20
	Open 10	279.00	250.00	Open 10	257.00
454.00	TG Hall 25	535.00	503.10	TG Hall 25	521.00
592.00	Oct 25	408.43	531.00	Autumn 25	414.00
776.00	Club TTs	909.85	470.00	Club TTs	578.00
				Riders Expenses	45.00
				Race Equipt	0.00
			220.00	Dan Knight	220.00
	Medals	6.00	606.05	Engraving	167.00
			24.55	N/L Post	26.61
	Stationery/Printin g		88.61	Stationery/Printing	0.00
			25.00	Delegate expenses	0.00
				Postage Secy	0.00
			55.55	Postage Treas	3.99
			100.00	Rent	200.00
6218.00	Clothing	9538.00	5794.30	Clothing	9223.40
	Race Clothing		704.39	Archivist Exp	63.47
	Coaching		239.48	Coaching/Courses	0.00
	Dinner 14		50.00	Dinner 18	470.00
3362.00	Dinner 17	1292.00	3875.00	Dinner 17	1723.44
631.60	Autumn w/e		170.00	Autumn w/e	
18806.86	<b>Income</b>	<b>19101.28</b>	18023.33	<b>Payments</b>	<b>18477.11</b>
	B/F	<b>8998.59</b>			
	Income	<b>19101.28</b>			
	<b>Total Income</b>	<b>28099.87</b>		<b>Payments</b>	<b>18477.11</b>
	Income	28099.87			
	Expenses	-18477.11			
	c/f	<b>9622.76</b>			

**Balances at 31 August 2018**

Current 9617.80  
 Cash 4.96  
 Total **9622.76**  
 Deposit 0.00  
 Total **9622.76**

Clothing stock held to value of £3370

*I have examined this statement, books and vouchers submitted to me and am of the opinion they are a true and correct record of the receipts and payments for the year ending 31 August 2018*

E Spurway Examiner    A Goldie Treasurer

## **Attachment B**

### **Proposals to be put to the membership at the AGM**

To clarify when an Emergency Committee Meeting is appropriate and to ensure that it includes appropriate representation, the Committee recommends that section 3.5 be revised as follows:

3.5 Where an Officer of the Club cannot, in relation to a critical matter, decide alone and deems it too long to wait for the next General Committee Meeting, any three of the following Officers can act as an Emergency Committee: Captain; Chairman; President; General Secretary; Treasurer. The Emergency Committee may, as they deem appropriate, call any other Committee Member to participate in the Emergency Committee. A full report in writing will be circulated to the General Committee before the next General Committee Meeting.

Because of legislative changes surrounding personal data the Committee recommends the addition of the following clauses to Section 5, Membership.

5.8 The Club uses members' personal data to maintain a record of subscription payments, to provide information about the Club, to communicate regarding the administration of Club activities, and to contact member's designated emergency contact when necessary.

5.9 The Committee is the Controller of the Data and the Membership Secretary is the Data Processor.

5.10 Member's personal data are held in a database protected by appropriate measures and procedures from loss, misuse, unauthorised access and disclosure.

5.11 Members' data are not shared with any other organisation.

5.12 Members may request a copy of the personal data held on record by the Club and request its correction or deletion. Such requests must be made in writing to the Data Processor.

5.13 A member whose records have been deleted will receive no further communication from the Club.

5.14 The Club uses images of members participating in Club activities in its promotional activities. Members may decline such use by notifying the ride leader, event organizer, or photographer.

Section 7 of the Constitution is currently limited in scope to those events organised by the Rides Committee. The committee recommends that it be revised and extended to cover other activities and to clarify members' responsibilities, as follows:

#### **7 (original) Club Rides**

7.1 All the events organised by the Rides Committee shall be under the control of the Captain, or in the Captain's absence the Vice-Captain, or the Ride Leader.

7.2 Rides may be altered before or whilst ongoing at the discretion of the Captain or Ride Leader.

7.3 All Club members attending the events organised by the Rides Committee must behave in all ways as instructed by the Captain, Vice-Captain or Ride Leader, and when on the road must conform to the advice given in the Highway Code. On rides each rider must keep at least a foot behind the rider in front. Bicycles must be roadworthy and fitted with full mudguards when the climatic and road conditions dictate.

7.4 The pace of the Club Ride shall be the pace of the slowest rider present.

7.5 If, in the opinion of the Captain, Vice-Captain, or Ride Leader, a Club member misbehaves, the Captain or the Vice-Captain may report him to the General Secretary, who shall ask the Club member to attend the next Committee Meeting, at which the matter will be discussed.

#### **7. (revised) Club Activities**

7.1. All the events organised by the Rides Committee shall be under the control of the Captain, Vice-Captain, or Ride Leader. Other activities shall be under the control of the Organiser or Ride Leader.

7.2. Rides may be altered before or whilst ongoing at the discretion of the Captain or Ride Leader

- 7.3. Members participating in club activities assert that they are sufficiently fit and healthy. On rides each rider must keep at least a foot behind the rider in front. Their cycle must be in a roadworthy condition and fitted with full mudguards when the climatic and road conditions dictate.
- 7.4. Whilst participating in Club activities members must act responsibly and follow the Highway and Countryside Codes. Marshals, where present, are solely to indicate the direction. It is the member's responsibility to ensure that any manoeuvre is carried out safely.
- 7.5. Gloucester City Cycling Club, its officials, and its members cannot be held responsible for any personal injury, accident, loss, damage or public liability during events organized on behalf of the Club.
- 7.6. Club activities are covered by the Club's Liability Insurance. Members are advised to obtain their own insurance.

Members are further advised to carry details of their Emergency Contacts